

Mayor Glenn Jones called the meeting to order. Council Member Bill Herrin led in Prayer and the Pledge of Allegiance.

All members of Council were present except Council Member Jud Bowers. Also, present were City Administrator Phillip Claxton, City Attorney Eric Gotwalt, City Engineer Jim Vaughn, Police Lieutenant Lee Sherrod, Fire Captain Wesley Bates, Director of Development Services Brian Harvey, Clerk of Council Miriam Jordan and Deputy Clerk of Council Kailey McMillan.

#### **APPROVAL OF AGENDA**

Council Member Joseph Harris made a motion to approve the agenda with the following changes: (1) Under Resolutions/Ordinances/Proclamations, remove the Public Hearings for Items D and F; (2) Under Resolutions/Ordinances/Proclamations, remove Items E and G; and (3) Under the Consent Agenda, add Item D, Pay Request from the City of Port Wentworth Chamber of Commerce in the Amount of \$17,352.57.

Harris – 1  
Herrin – 2  
All – 3

#### **RECOGNITION OF SPECIAL GUESTS**

There were none to report.

#### **PUBLIC COMMENTS – REGISTERED SPEAKERS**

Della Steele, 202 Berrien Road, spoke on the Annual Fundraising Banquet to benefit the Houston Baptist Church and submitted flyers for the event.

#### **ELECTIONS AND APPOINTMENTS**

There were none to report.

#### **ADOPTION OF MINUTES**

Council Member Bill Herrin made a motion to approve the minutes from the August 25, 2011 Regular Meeting of Mayor and Council.

Herrin – 1  
Harris – 2  
All – 3

**COMMUNICATIONS & PETITIONS**

- A. The correspondence from Edd and Anna Simmons was read aloud by Council Member James Curry who also recognized K-9 Officer Brion Hunt.
- B. The Memorandum of Agreement with the Department of Public Safety regarding the Commercial Motor Vehicle Inspection Program was explained by the Lieutenant Sherrod. The Police Department will no longer be able to make Commercial Motor Vehicle inspections/stops.

**COMMITTEE REPORTS**

Council Member Bill Herrin made a motion to dispense with the reading of the Committee Reports.

Herrin – 1  
Curry – 2  
All – 3

**CONSENT AGENDA**

Council Member James Curry made a motion to approve the Consent Agenda Items A - D as follows:

- A. Final Pay Request from Michael G. Holder, Inc. in the Amount of \$34,413.71 for the Fire Station #2 Addition
- B. Letter of Hold Harmless for Donation of Used Tires from the Chatham County Sheriff's Office
- C. Letter to EPD Requesting a Modification to our Permit for the WWTF
- D. Pay Request from the City of Port Wentworth Chamber of Commerce in the Amount of \$17,352.57.

Curry – 1  
Herrin – 2  
All – 3

**UNFINISHED BUSINESS**

There was none to report.

**NEW BUSINESS**

There was none to report.

**RESOLUTIONS/ORDINANCES/PROCLAMATIONS**

- A. Council Member James Curry made a motion to approve as the first reading Ordinance No. 11-18 – Budget Adjustment FY12, Funding for Painting of the Aerial Ladder Truck.

Curry – 1  
Harris – 2  
All – 3

- B. Council Member James Curry made a motion to approve as the second reading Ordinance No. 11-18 – Budget Adjustment FY12, Funding for Painting of the Aerial Ladder Truck.

Curry – 1  
Herrin – 2  
All – 3

- C. Ordinance No. 11-20 – Zoning Text Amendment Application submitted by Sharon Bush to Add Retail Pet Shop and Pet Supplies as an allowed use in a C-1 (Neighborhood Business) zoning district

**Public Hearing**

There were no comments to report.

**Action**

Council Member James Curry made a motion to approve Ordinance No. 11-20 – Zoning Text Amendment Application submitted by Sharon Bush to Add Retail Pet Shop and Pet Supplies as an allowed use in a C-1 (Neighborhood Business) zoning district.

Curry – 1  
Herrin – 2  
All – 3

- D. Council Member James Curry made a motion to approve as the first reading Ordinance No. 11-21 – Amendment to Chapter 5 “Building and Building Regulations” to Provide Guidelines for Permits for Construction Already Under Construction.

Curry – 1  
Harris – 2  
All – 3

E. Removed from agenda.

F. Council Member James Curry made a motion to approve as the first reading Ordinance No. 11-22 – Budget Adjustment, Final for FY11.

Curry – 1  
Herrin – 2  
All – 3

G. Removed from agenda.

#### **EXECUTIVE SESSION**

Council Member Joseph Harris made a motion to adjourn into Executive Session to discuss a personnel matter.

Harris – 1  
Herrin – 2  
All – 3

Council Member Bill Herrin made a motion to adjourn out of Executive Session.

Herrin – 1  
Bowers – 2  
All – 3

Council Member Joseph Harris made a motion to reconvene the Regular Meeting of Mayor and Council.

Harris – 1  
Herrin – 2  
All – 3

At this time, the Mayor invited anyone who would like to address Mayor and Council to do so.

Della Steele, 202 Berrien Road, noted that the next meeting for the Historical Society will be on October 10, 2011 at 6:30pm located at the Lion's Club. Also they will be holding a Voter Registration Drive at Richmond Baptist Church on October 1, 2011 from 10am to 4pm.

Alfred Boyett, Port Wentworth Chamber of Commerce, spoke on the Annual Oyster Roast and BBQ that they will hold on November 3, 2011 from 6pm to 9pm at the Lion's Club. He said that they will be raffling off a TV and other prizes.

**ADJOURNMENT**

There being no further business to discuss, Council Member Bill Herrin made a motion to adjourn.

Herrin – 1  
Harris – 2  
All – 3



\_\_\_\_\_  
Mayor G. Glenn Jones

The foregoing minutes are true and correct and approved by me on this 27<sup>th</sup> day of October, 2011.

ATTEST:



\_\_\_\_\_  
Miriam B. Jordan, Clerk of Council