

State of Georgia
Environmental Protection Division

Phase I Medium
Municipal Separate Storm Sewer System
Annual Report

Return to:

Georgia Environmental Protection Division
Watershed Protection Branch
NonPoint Source Program
2 Martin Luther King, Jr. Dr.
Suite 1462 East
Atlanta, Georgia 30334

Phase I Medium Municipal Separate Storm Sewer System (MS4)
Annual Report

Part 1- General Information

- A. Name of Permittee: City of Port Wentworth
- B. Mailing Address: 7224 GA Highway 21, Port Wentworth, GA 31407
- C. Contact Person: Steve Davis Title: City Manager
- D. E-Mail Address: stevedavis@cityofportwentworth.com
- E. Telephone Number: 912-964-4379
- F. Reporting Period (April 1, 2022 through March 31, 2023)
- G. List any other party or parties (e.g. Keep America Beautiful affiliates) responsible for implementing the Stormwater Management Program (SWMP) or a program component during this reporting period. If not previously submitted, provide a Memorandum of Agreement: The City of Port Wentworth shares responsibility for BMP permit implementation with one other entity- Chatham County. Chatham County performs some canal maintenance in Port Wentworth in accordance with its Memorandum of Agreement, which is included in the Appendix 1.2-: However, the City assumes all responsibility for implementation of the SWMP and ensuring all BMPs are met.
- H. Certification Statement:

I certify under penalty of law that this document and all attachments were prepared with direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature:  _____

Printed Name: Steve Davis

Title: City Manager

Date: May 15, 2023

Part 2 - Implementation Status of SWMP Components

A. Structural and Source Control Measures (Section 3.3.1)

Note: The permittee must maintain an updated inventory of all permanent MS4 structures. At a minimum, include catch basins, ditches, detention/retention ponds and water quality vaults, and storm drain lines.

1. MS4 Structures (Table 3.3.1, Item 1)

- a. How many permanent MS4 structures for which the permittee is responsible were added during this reporting period? (explain type and number of each); Two (2) detention ponds.
- b. Including the structures added this reporting period, what is the total number of permanent MS4 structures which the permittee is responsible for inspecting and maintaining?

catch basins	611
ditches (miles or linear feet)	114,809 ft
detention/retention ponds & vaults	3
storm drain lines (miles or linear feet)	139,831 ft

- c. Are an updated inventory and map of the permanent MS4 structures attached?
Yes No

2. MS4 Inspections and Maintenance (Table 3.3.1, Item 2)

- a. Were inspections of MS4 structures performed using geographical areas or sectors?
Yes No
- b. How many permanent MS4 structures were inspected?

Catch Basins

Year	Total Number of Catch Basins	Number of Catch Basins Inspected	% Inspected
2022-2023	611	318	52%
2023-2024			
2024-2025			
2025-2026			
2026-2027			
TOTAL			

Pipes

Year	Total Pipes Number or Length (specify ft. or miles)	Number of Pipes or Length Inspected (specify ft. or miles)	% Inspected
2022-2023	140,319	456.77	.003%
2023-2024			
2024-2025			
2025-2026			
2026-2027			
TOTAL			

Ditches

Year	Total Ditches Number or Length (specify ft. or miles)	Number of Ditches or Length Inspected (specify ft. or miles)	% Inspected
2022-2023	114,809	0	0%
2023-2024			
2024-2025			
2025-2026			
2026-2027			
TOTAL			

Detention/Retention Ponds & Vaults

Year	Total Number of Ponds & Vaults	Number of Ponds & Vaults Inspected	% Inspected
2022-2023	3	0	0%
2023-2024			
2024-2025			
2025-2026			
2026-2027			
TOTAL			

- c. Documentation of each inspection performed must be attached as an addendum to this report. Is documentation attached? Yes No

- d. How many permanent MS4 structures were maintained during this reporting period?

catch basins	0
ditches (miles or linear feet)	0
detention/retention ponds & vaults	0
storm drain lines (miles or linear feet)	0

- e. Documentation of each maintenance activity performed must be attached as an addendum to this report. Is documentation attached? Yes No
- f. Describe any tasks associated with control structure inspection and maintenance (e.g. repairs), not addressed in the questions above: N/A

3. Planning Procedures (Table 3.3.1, Item 3)

- a. Does your municipality have a comprehensive planning document (e.g. Master Plan), which in part addresses stormwater? Yes No
- b. If the answer to A.3.a was “yes”, describe any changes made to the stormwater portion of the comprehensive planning document during the reporting period: No changes were made to the stormwater portion of the City’s Comp Plan.

4. Street Maintenance (Table 3.3.1, Item 4)

- a. What method do you use to conduct street cleaning:
- Street sweeping
 - Litter removal
- b. If you engage in street sweeping, how many miles of streets were swept during the reporting period? (Provide documentation): N/A
- c. If you engage in litter removal, describe any litter removal activities performed during the reporting period (e.g. dates, people performing litter pickup, etc.), including the amount of debris removed (e.g., pounds, number of bags, or area cleaned) (e.g., miles of streets, areas) (Provide documentation): The City of Port Wentworth utilizes an inmate program initiated since August 2022. They perform litter removal activities 4 days per week, 8 hours per day. For period 2022 to 2023, landfill tickets totaled 56.58 tons of debris. See attached Landfill tickets.
- d. Describe any practices for maintaining streets that were not addressed in the questions above (deicing practices, road repair procedures, etc.) that reduce pollution from stormwater runoff: Roadway potholes were repaired as needed.

5. Flood Management Projects (Table 3.3.1, Item 5)

a. **New** flood management projects

1. Were any newly proposed flood management projects (e.g. wet or dry retention ponds, water quality vaults, channels) assessed for water quality impacts during site plan review during the reporting period?

Yes No

2. If yes, provide the number of new projects where water quality assessments were performed: 24

3. Provide the number of projects that resulted in a new detention/retention structures: 24

b. **Existing** flood management projects

1. Provide the number of existing permittee-owned flood management projects (e.g. detention and retention ponds) on the inventory: 3

2. Previously evaluated flood management devices

a. Were any existing permittee-owned structural flood management devices (e.g. wet or dry retention basins, water quality vaults, channels) evaluated during a previous reporting period to determine if retrofitting the device for additional pollutant removal is feasible?

Yes No

b. If yes, is documentation of the previous evaluation attached?

Yes No

c. If no, explain why the documentation is not attached: There were no existing permittee-owned flood management devices evaluated during the reporting period.

3. For evaluated flood management projects, the permittee must attach a table listing the structure location or identification, the date of assessment, the results of the assessment, and the status of any retrofitting activities.

a. Is a table attached?

Yes No

b. If the table is not attached, explain the reason: There were no existing permittee-owned flood management devices evaluated during the reporting period.

6. Municipal Facilities with the Potential to Cause Pollution (Table 3.3.1, Item 6)

a. The permittee must maintain and provide a current inventory of municipal facilities with the potential to cause pollution. Is an updated inventory attached to this report?

Yes No

b. Provide the date of the inventory: 2022 to 2023

c. Provide the number and percentage of the municipal facilities inspected:

Year	Total Number of Municipal Facilities	Number of Municipal Facilities Inspected	% Inspected
2022-2023	2	1	50
2023-2024			
2024-2025			
2025-2026			
2026-2027			
TOTAL			

d. SWMP Compliance

1. Did you comply with the inspection frequency described in the SWMP?

Yes No

2. If not, describe the reason and provide the steps taken to comply with the SWMP during the next reporting period: N/A

e. Documentation of each inspection performed must be attached as an addendum to this report. Are completed inspection reports or some other type of documentation attached?

Yes No

f. Describe any problems identified during the inspection and any corrective actions taken: None

g. Were any measures to control runoff from municipal facilities implemented during the reporting period?

Yes No

If yes, provide details: N/A

7. Pesticide, Fertilizer and Herbicide (PFH) Application (Table 3.3.1, Item 7)

- a. Were any of the following tasks related to a pesticide, herbicide, fertilizer management program completed during the reporting period?

Task Completed	Yes	No	Not Applicable
Developed or updated inventory of PFH used by MS4	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Municipal employee safety training in use, storage and disposal of PFH	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Implemented program for municipal use of native, low-maintenance, or drought-resistant vegetation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>

- b. Provide details for the tasks listed as completed in question Part 2.A.7.a above or describe any other programs or tasks performed during the reporting period (e.g. educational activities, certification of employees by Department of Agriculture, procedures or practices, etc.) related to PFH reduction at municipal facilities and rights-of-way. Where appropriate, provide date(s) and other specifics: The City does not utilize PFHs
- c. Provide details for the tasks or programs performed during the reporting period (e.g. educational activities, verification of certification, permitting procedures, etc.) related to pollution reduction by commercial applicators and distributors. Where appropriate, provide date(s) and other specifics: The City does not utilize PFHs.

B. Illicit Discharge Detection and Elimination (IDDE) Program (Section 3.3.2)

1. Legal Authority (Table 3.3.2, Item 1)

- a. Provide the date when the MS4's illicit discharge ordinance was adopted or last updated: was last updated on October 22, 2009
- b. Provide the date that the permittee evaluated the ordinance during the reporting period: N/A
- c. If the ordinance was updated during this reporting period, then a copy of the adopted ordinance must be attached to this report. Is a copy of the ordinance attached?
Yes No

2. Outfall Inventory and Map (Table 3.3.2, Item 2)

- a. The permittee must maintain a current inventory and map of all of the MS4 outfalls and the names and location of all waters of the State that receive discharges from those outfalls. How many outfalls, owned or operated by the MS4, were added

during the reporting period? No outfalls were added during the reporting period. Total number of outfalls are 55.

- b. The permittee must submit an updated inventory and map showing the outfalls and the location and names of all receiving streams with each annual report. Are the inventory and map attached?
 Yes No

3. Outfall Inspections (Table 3.3.2, Item 3)

- a. Provide the status of the outfall inspections conducted:

Year	Total Number of Outfalls	Number of Outfalls Inspected	% Inspected
2022-2023	55	1	0.02
2023-2024			
2024-2025			
2025-2026			
2026-2027			
TOTAL			

- b. Did you comply with the inspection frequency described in the SWMP?
 Yes No
- c. If not, describe the reason and provide the steps taken to comply with the SWMP during the next reporting period: N/A
- d. Of the outfalls screened during the reporting period, how many of the outfalls had flow? None
- e. Attach completed outfall inspection forms for all outfalls inspected during the reporting period. Are inspection forms attached?
 Yes No
- f. For those outfalls with dry weather flow detected, provide information on the results of source identification activities. If laboratory testing was performed in order to verify a pollutant identity, then complete the last column of the table (attach additional sheets if necessary):

Outfall Designation (number or location)	Date Field Screening Performed	Date Laboratory Testing Performed
N/A	N/A	N/A

- g. For those outfalls with dry weather flow identified, describe the source tracing activities taken to identify the source, the identified source, and if the source was eliminated (attach additional sheets if necessary): N/A
- h. Provide documentation on any enforcement actions taken for each illicit discharge during the reporting period: N/A
- i. Alternate Method
 - 1. Was an alternate method used to conduct inspections for illicit discharges? If yes, describe the activities conducted: No alternate methods were used to conduct inspections for illicit discharges.
 - 2. Is documentation attached demonstrating that at least one alternate method activity was performed during the reporting period?
Yes No
 - 3. If not, explain the reason the activity was not performed or the documentation was not attached: N/A

j. Stream Walks (Table 3.3.2, Item 3)

- 1. Were any stream walks conducted during the reporting period?
Yes No NA
- 2. If the stream walks were performed for a reason other than part of the dry weather outfall screening, explain the reason, provide the miles of stream walked, and documentation of the activity (e.g. stream walk form, photographs, etc.): N/A
- 3. Were the stream walks performed in conjunction with dry weather outfall screening? Yes No

If yes, provide the following:

Year	Total Stream Miles	Number of Stream Miles Walked	% Walked
2022-2023			
2023-2024			
2024-2025			
2025-2026			
2026-2027			
TOTAL			

4. Spill Response (Table 3.3.2, Item 4)

- a. Provide information on any spill incidents which occurred during the reporting period, in which a substance entered the storm sewer system (e.g. sanitary sewer overflows, HAZMAT incidents, etc.) (attach additional sheets if necessary):

Spill Date	Spill Location	Party Responsible for Spill	Substance(s) Spilled	Amount Spilled
5/11/22	O’Leary Rd/Raley Rd Intersection	Port Wentworth Utilities	San Sewer Water	335,000 gallons
7/14/22	Armada Rd/Osteen St	Heavy Rain Event	San Sewer Water	7,500 gallons
7/28/22 7/29/22	Port Wentworth Water Reclamation Facility	Lightning Power Outage, decant weir malfunction	Outfall discharge exceeded weekly avg permitted for TSS.	975,000 gallons 969,000 gallons

5. Public Reporting (Table 3.3.2, Item 5)

- a. Describe any activities performed during this reporting period to publicize and facilitate public reporting of illicit discharges (provide documentation): The City maintains a link on the City’s official website that allows citizens and visitors to report concerns, including illicit discharges and illegal dumping, and to submit work order requests. The City has developed a Stormwater web page that lists a phone number and a webpage link for residents to report illicit discharges and other stormwater-related concerns.
- b. Provide information on each complaint related to an illicit discharge received during the reporting period, including the nature of the complaint, investigatory actions, and the status of resolution (Table 3.3.2, Item 5): There were no public complaints received by the City regarding illicit discharges.

6. Proper Management and Disposal (Table 3.3.2, Item 6)

- a. Describe any activities performed during this reporting period to facilitate the proper management and disposal of used oil and toxic materials, including educational activities, household waste collection programs, etc. (provide details where appropriate, such as dates): The City of Port Wentworth contracts with Waste Pro, a third-party vendor to offer a curbside, “all-in-one” residential recycling program and residential and commercial garbage collection. In addition, the vendor collects bulky items (appliances, furniture, etc.) and yard wastes/land debris for disposal from local residents.

7. Sanitary Sewer Infiltration (Table 3.3.2, Item 7)

- a. Does your MS4 own/operate the sanitary sewer system? If no, skip to Section C. Describe any activities performed during this reporting period to detect and eliminate seepage from municipal sanitary sewers to the storm sewer system: The City of Port Wentworth implements an inflow and infiltration (I&I) program to determine if the sanitary sewer system has any leaks, damage, or cross connections with the storm sewer or drainage system. Inspections of the sanitary sewer system are conducted and maintenance or capital improvements are performed as needed based on the inspections. Maintenance may include repair, relining, or replacement of malfunctioning system elements. City staff conduct visual inspections of lift stations weekly to ensure they are operating correctly. Preventative maintenance inspections are conducted semi-annually. Inspections are documented on logs kept at the lift stations and in City files. Repairs are documented through work orders. No inflow and infiltration activities were performed during the reporting period.

C. Industrial Facility Stormwater Discharge Control Program (Section 3.3.3)

1. Inventory (Table 3.3.3, Item 1)

- a. The permittee must maintain a current inventory of industrial facilities that discharge to the MS4. Is an updated inventory attached to this report?
Yes No
- b. Provide the date of the inventory: March 2023

2. Inspections (Table 3.3.3, Item 2)

- a. Were any inspections of industrial facilities conducted during the reporting period?
Yes No
- b. If inspections of industrial facilities were performed, then a copy of each completed inspection report form must be attached as an addendum to this report. **(Note: The MS4 should ensure that the inspection report addresses stormwater issues, not just industrial pretreatment requirements).** Are any industrial facility inspection reports attached?
Yes No
- c. Provide the number and percentage of the total number of industrial facilities inspected:

Year	Total Number of Facilities	Number of Facilities Inspected	% Inspected
2022-2023	6	1	17.0
2023-2024			
2024-2025			
2025-2026			
2026-2027			
TOTAL			

d. SWMP Compliance

1. Did you comply with the inspection frequency described in the SWMP?
Yes No
2. If not, describe the reason and the steps taken to comply with the SWMP during the next reporting period: N/A

e. Monitoring (Table 3.3.3, Item 2)

1. Did the permittee determine that any industrial users are a substantial pollutant loading to the MS4?
Yes No
2. Was any monitoring of the stormwater runoff from these industrial users conducted by the permittee or were monitoring results requested and received from the industrial facility during the reporting period?
Yes No NA
3. The results of any monitoring performed should be attached as an addendum to this report. Are monitoring results attached?
Yes No

3. Enforcement (Table 3.3.3, Item 3)

- a. Were any enforcement actions taken against industrial facilities for stormwater violations during the reporting period (Table 3.3.3, Item 3)?
Yes No
- b. If yes, provide documentation, including the number and type of enforcement actions, the violations addressed, etc.: N/A

4. Educational Activities (Table 3.3.3., Item 4)

- a. Describe the educational activities performed during the reporting period which targeted industries and attach documentation of any activities (Table 3.3.3, Item 4): Industrial facilities are inspected by the City, and industry-specific educational literature, including literature about proper waste management and disposal, is supplied at the time of the site inspection or as part of the follow-up to the site inspection on an as-needed basis. Brochure “Stormwater and You” is provided and attached.

D. Construction Site Management Program (Section 3.3.4)

1. Local Issuing Authority status

- a. Are you a Local Issuing Authority (LIA)? Yes No
- b. If you are an LIA, you are required to submit semi-annual reports to the Georgia Soil and Water Conservation Commission (GSWCC) per O.C.G.A. 12-7-8. Did you provide the required reports to GSWCC? Yes No
- c. Provide the dates that the semi-annual reports were submitted to the GSWCC. If the reports were not submitted, then explain the reason: N/A
- d. Provide copies of the semi-annual reports. Are the reports attached? Yes No
- e. If the semi-annual reports are not attached, then explain the steps the permittee will take to correct this deficiency in the future: N/A

2. Legal Authority (Table 3.3.4, Item 1)

- a. Provide the date the Erosion and Sedimentation ordinance was evaluated during the reporting period: N/A
- b. When was the MS4’s ordinance to control soil erosion and sediment adopted or last updated? The City’s Soil Erosion and Sedimentation Control Ordinance was last updated in 2004.
- c. If the ordinance was adopted or updated during this reporting period, then a copy of the adopted ordinance must be attached as an addendum to this report. Is a copy of the ordinance attached? Yes No

3. Site Plan Review (Table 3.3.4, Item 2):

- a. Number of site plans received: 24
- b. Number of site plan reviews conducted: 24
- c. Number of site plans approved: 19

- d. Number of site plans denied: 2
- e. Other (please describe): 3 projects are pending/delayed and/or under review.
- f. A list or table of site plans reviewed, denied, and/or approved during the reporting period should be provided. Is this information attached?
Yes No
- g. Provide information on construction related permitting activities conducted during the reporting period (Table 3.3.4, Item 2):
 - 1. Number of land disturbing activity (LDA) permits issued: The City of Port Wentworth is no longer a LIA, therefore the State is responsible for issuing LDA permits.
 - 2. A list or table of permits issued during the reporting period should be provided. Is this information attached? Yes No

4. Inspection Program (Table 3.3.4, Item 3)

- a. How many active construction sites were inspected during the reporting period? The City of Port Wentworth is no longer a LIA, therefore the State is responsible for conducting all site inspections.
- b. How many total inspections of these active construction sites were conducted during the reporting period? N/A
- c. A list or table of active sites and the number and dates of inspections conducted on each of these sites should be provided. Is this information attached?
Yes No

5. Enforcement (Table 3.3.4, Item 4)

- a. Provide information on enforcement activities (e.g. stop work orders, warning letters, etc.) at construction sites for erosion and sediment control violations taken during the reporting period, including the amount of any assessed penalties. (attach additional sheets if necessary):

Site Location	Type of Enforcement Action	Date of Enforcement	Amount of Penalty
N/A	N/A	N/A	N/A

6. Certification (Table 3.3.4, Item 5)

- a. MS4 staff involved in construction activities must be trained and certified in accordance with the rules adopted by the Georgia Soil and Water Conservation Commission (GSWCC). Provide documentation of each current certification (e.g. copies of certification cards, printouts from GSWCC website). Is the information attached? Yes No

E. Highly Visible Pollutant Sources (HVPS) (e.g. commercial car washes, auto part stores, nurseries, home improvement stores, auto repair shops, gas stations, veterinary clinics, kennels) (Section 3.3.5):

1. Inventory (Table 3.3.5, Item 1)

- a. The permittee must maintain a current inventory of HVPS facilities that discharge to the MS4. Is an updated inventory attached?
Yes No
- b. If any new HVPS were identified during the reporting period, what type(s) of facility were they? N/A
- c. Provide the date of the updated inventory: 2022 to 2023

2. Inspections (Table 3.3.5, Item 2)

- a. Were any inspections performed on HVPS during the reporting period?
Yes No
- b. Are copies of completed inspection forms attached?
Yes No
- c. Provide the number and percentage of the total number of HVPS facilities inspected:

Year	Total Number of Facilities	Number of Facilities Inspected	% Inspected
2022-2023	35	7	20
2023-2024			
2024-2025			
2025-2026			
2026-2027			
TOTAL			

- d. Did you comply with the inspection frequency described in the SWMP?

Yes No

e. If not, describe the reason and the steps taken to comply with the SWMP during the next reporting period: N/A

3. Enforcement (Table 3.3.5, Item 3)

a. For those HVPS facilities inspected during the reporting period at which the MS4 identified a problem, provide details as to any enforcement action taken by the MS4 and attach documentation:

Facility Name	Facility Location	Action Taken by MS4
N/A	N/A	N/A

4. Educational Activities (Table 3.3.5, Item 4)

a. Describe the educational activities performed during the reporting period that targeted HVPS facilities and provide documentation of the activities: HVPSs are inspected by the City, and industry-specific educational literature, including literature about proper waste management and disposal, is supplied at the time of the site inspection or as part of the follow-up to the site inspection on an as-needed basis. Additionally, copies of stormwater brochures describing the water cycle and to only allow “rain into the storm drain” information is provided.

Part 3 - Changes to the SWMP (Section 4.1)

A. Update of MS4 areas

1. Were any additional areas added to the MS4 system? Yes No

a. If yes, was it through development of a previously undeveloped area? N/A
Yes No

b. If yes, was it through annexation of an area? Yes No N/A

2. Are an inventory and map of the MS4 permanent control structures in the additional areas attached? Yes No

B. Staffing

1. How many full-time equivalents were dedicated to implementing the SWMP during the reporting period? There are 10 full time Public Service employees. SWMP duties are split between these staff members on an as-needed basis depending on work needs. Management of the SWMP Program is overseen by the director of the SWMP program.
2. Did the amount of full-time equivalents dedicated to implementing the SWMP during this reporting period differ from the previous reporting period either by an increase or decrease in numbers? Yes No

If yes, please explain whether it was a decrease or increase and the reason for the man-hour differences: N/A

- C. Are there any changes to the SWMP proposed for the upcoming reporting period? If so, please describe: No changes to the SWMP are proposed.

Part 4 - Enforcement Response Plan (ERP) (Section 3.3.6)

- A. The permittee was required to develop an ERP describing the action to be taken for violations associated with the IDDE, industrial, construction, HVPS, and other SWMP programs. Has an ERP been completed?
Yes No
- B. If the ERP was not completed, explain why and provide the status of the document development: ERP developed with most recent revision April 6, 2020.

Part 5 - Impaired Waters (Section 3.3.7)

- A. Impaired waters added to 305(b)/303(d) list **this** reporting period:
1. Was a new impaired water added to the 305(b)/303(d) list during **this** reporting period?
Yes No

If yes, provide the following information for any impaired waters located within your jurisdictional area that are included on the latest approved 305(b)/303(d) list:

Name of Water	Pollutant of Concern
None	None

2. For any impaired waters added to the 305(b)/303(d) list this reporting period, you must develop an Impaired Waters Plan (IWP). As part of the IWP, you must:

i. Provide a map showing the impaired waters, all MS4 outfalls occurring on these waters or within one linear mile upstream, and sampling location(s). Is the map attached?

Yes No

N/A

ii. If not, provide a schedule for completing the map: N/A

iii. Develop a monitoring plan for each pollutant of concern (POC), including the sample type, frequency, any seasonal considerations, and an implementation schedule for starting monitoring and confirming the location of all MS4 outfalls discharging to the segment. Is the monitoring plan attached?

Yes No

N/A

3. Was a Sampling and Quality Assurance Plan (SQAP) submitted to EPD?

Yes No NA

N/A

a. If yes, has the SQAP been approved by EPD? Yes No

N/A

4. Provide a list of best management practices (BMPs) to be implemented to address the POC, including a description of each BMP and a schedule for implementation of the BMPs: N/A

B. Impaired waters included on the 305(b)/303(d) list during previous reporting periods:

1. Was an Impaired Waters Plan (IWP) developed during a **previous** reporting period?

Yes No

If yes, provide the following information for any impaired waters located within your jurisdictional area that are included on the latest approved 305(b)/303(d) list and addressed in a previously developed IWP:

Name of Water	Pollutant of Concern	Sampling Frequency
N/A	N/A	N/A

2. For any impaired waters covered by an existing IWP, you must:

a. Attach a copy of the approved IWP. Is the IWP attached? Yes No

N/A

b. Was a Sampling and Quality Assurance Plan (SQAP) submitted to EPD?

Yes No NA

c. If yes, has the SQAP been approved by EPD? Yes No

- N/A
- d. Provide monitoring data for each POC. Is the monitoring data attached?
Yes No N/A
- e. Provide an assessment of the monitoring data related to water quality (e.g. line graphs, narrative). Is the assessment attached? N/A Yes No
- f. If the monitoring data and assessment are not attached, explain the reason: N/A
- g. Provide an assessment of the effectiveness of each BMP chosen to address the POC. Is the BMP assessment attached?: N/A Yes No
- h. If an assessment was not performed, explain why: N/A
- i. If you plan to delete any BMPs, modify any existing BMPs, or use any new BMPs during the next reporting period, describe the revisions: N/A

Part 6 – Municipal Employee Training, Public Education/Public Involvement (Sections 3.3.8, 3.3.9, and 3.3.10)

A. Municipal Employee Training

1. Provide information on any employee training provided during the reporting period:
Date of Training: March 24, 2023 and March 28, 2023
Topic(s) of Training: Stormwater Awareness
Number of employees trained: 17
Who conducted the training: Website Video
Method of training: Computer via on-line
2. The permittee must provide documentation of the training provided, such as through sign-in sheets, photographs, or other. Is documentation attached?
Yes No

B. Public Education Program

1. Did you implement a public education program? Yes No
2. Describe any SWMP educational activities undertaken during the reporting period, (include details as to the nature of the activity, date, number of people attending, etc.), and provide documentation of each activity:
 - a. Activity #1:
 - i. Describe the public education activity: Stormwater Webpage - This website is used to promote the City's and other local educational programs and include information on such topics as stormwater runoff, proper stormwater management practices and how to prevent stormwater pollution, and a telephone number to report illegal dumping, illicit discharges, or

other stormwater problems. The webpage is reviewed annually and updated as necessary. <http://cityofportwentworth.com/page/dept.publicserv.storm>.

ii. Provide the measurable goal for the activity: Links to the EPA Stormwater Pollution Solutions Facts Sheet Brochure, Fueling Operations, Putting the Brakes on Water Pollution, Vehicle Service & Maintenance pages are one the City's webpage and screenshots have been included as documentation.

iii. Did you comply with the measurable goal: Yes No

iv. If no, describe the reason: N/A

v. You must attach documentation of activity implementation. Is documentation attached? Yes No

b. Activity #2:

i. Describe the public education activity: Public Information Brochures – The City distributes brochures about stormwater pollution prevention at City Hall and during educational outreach events.

ii. Provide the measurable goal for the activity: Brochures placed at City Hall. 5 brochures taken during the reporting period.

iii. Did you comply with the measurable goal: Yes No

iv. If no, describe the reason: N/A

v. You must attach documentation of activity implementation. Is documentation attached? Yes No

c. Activity #3:

i. Describe the public education activity: Public Education Program - The City endeavors to engage the public on water quality issues and protect water resources with educational information on stormwater issues in the public utility bills for all of its customers. Messages include advertising the City's Stormwater Webpage, encouraging citizens to report illicit discharges and illegal dumping, or providing tips to prevent stormwater pollution, including litter reduction, proper waste management and disposal practices, etc.

ii. Provide the measurable goal for the activity: Educational information related to stormwater issues could not be placed on the utility bill due to staffing issues however information was placed at City Hall in the area where payments are received related to stormwater pollution. In addition, two postings were placed on the City's social media pages related to stormwater.

iii. Did you comply with the measurable goal: Yes No

iv. If no, describe the reason: N/A

v. You must attach documentation of activity implementation. Is documentation attached? Yes No

C. Public Involvement

1. Did you implement a public involvement program?

Yes No

2. Describe any SWMP activities performed during the reporting period to involve the public in the program (e.g. Adopt-A-Stream, Adopt-A-Road, storm drain stenciling, Rivers Alive). Provide details such as the nature of the activity, the date(s), the number of volunteers, etc.:

a. Activity #1:

- i. Describe the public involvement activity: Recycling - The City of Port Wentworth provides citizens the opportunity to recycle a variety of materials. Citizens are provided one cart identified for garbage and another cart identified for recyclables. Recyclables are picked up every other week.
- ii. Provide the measurable goal for the activity: Documentation showing the schedule and acceptable items posted on the City's website and weekly collection of recyclables.
- iii. Did you comply with the measurable goal: Yes No
- iv. If no, describe the reason: N/A
- v. You must attach documentation of activity implementation. Is documentation attached? Yes No

b. Activity #2:

- i. Describe the public involvement activity: Public Complaint Stormwater Reporting - The City of Port Wentworth has established procedures for encouraging and addressing citizen concerns about water quality. The City's website contains an area where any citizen can report a water quality issue.
- ii. Provide the measurable goal for the activity: Complaints are entered into the City's Work Order Database and investigated to determine necessary actions that should be taken. The findings and actions taken are documented in the work order database. This reporting period no complaints were received. Screenshots of the reporting page are included. Residents are also allowed to discuss concerns in the Public Comments portion of Council Meetings.
- iii. Did you comply with the measurable goal: Yes No
- iv. If no, describe the reason: N/A
- v. You must attach documentation of activity implementation. Is documentation attached? Yes No

c. Activity #3:

- i. Describe the public involvement activity: City of Port Wentworth held the "Trunk or Treat" Community Halloween gathering to advance public education concerning stormwater pollution prevention with Brochures for parents and stormwater coloring books for the children.
- ii. Provide the measurable goal for the activity: Stormwater pollution prevention Brochure and informational distributions.

- iii. Did you comply with the measurable goal: N/A Yes No
- iv. If no, describe the reason: N/A
- v. You must attach documentation of activity implementation. Is documentation attached? Yes No

d. Activity #4:

- i. Describe the public involvement activity: N/A
- ii. Provide the measurable goal for the activity: N/A
- iii. Did you comply with the measurable goal: N/A Yes No
- iv. If no, describe the reason: N/A
- v. You must attach documentation of activity implementation. Is documentation attached? N/A Yes No

Part 7- Post-Construction (Section 3.3.11(b)(2))

A. Legal Authority (Table 3.3.11(b)(2), Item 1)

1. Provide the date when the MS4 post-construction ordinance(s) was adopted or updated:
The City of Port Wentworth has adopted Post Construction Stormwater Controls within its Stormwater Management Ordinance, Chapter 7, Article III, Division 3, Post Construction Stormwater Runoff. The City updated its Stormwater Ordinance on October 22, 2009 to reflect the post construction/engineering guidelines recommendations from the Coastal Stormwater Supplement (CSS) to the Georgia Stormwater Management Manual (GSMM). The City of Port Wentworth also updated its post construction/engineering guidelines to improve the requirements for controlling water quality from new development and redevelopment.
2. If required, provide the date the 2019 Metropolitan North Georgia Water Planning District post-construction ordinance was adopted: N/A
3. If an ordinance was updated during this reporting period, then a copy of the adopted ordinance must be attached. Is a copy of the ordinance attached?
Yes No
4. Does the ordinance include the adoption and implementation of the Georgia Stormwater Management Manual, the Coastal Supplement, and/or an equivalent local design manual?
Yes No
5. Provide either the date the design manual was adopted and the Stormwater Runoff Quality/Reduction performance standard was implemented: October 22, 2009
6. If the permittee has not implemented the Stormwater Runoff Quality/Reduction performance standard, then explain why and provide the status: N/A

7. The permittee is required to continue to evaluate its ordinances, building codes, and other regulations to ensure they do not prohibit or impede the use of GI/LID practices.
- Was an evaluation performed during the reporting period? Yes No
 - If yes, then describe the method used to conduct the evaluation (Attach documentation of the evaluation performed): N/A
 - If no, explain the reason: The City previously performed an assessment of its existing codes using Code and Ordinance Worksheet developed by the Center for Watershed Protection. A review of the Stormwater Management Ordinance Erosion and Sedimentation Ordinance was completed in October 2022 and GI/LID ordinance reviewed and updated in March 2023.
8. Were any revisions to the ordinances or regulations completed during this reporting period?
Yes No
9. If any ordinances or regulations were revised to remove obstacles to GI/LID during this reporting period, then a copy of the adopted document(s) must be attached to this report. Provide a list, table, or chart of the GI/LID changes. Include the document name and section affected in the list, table, or chart. Is a copy of any modified ordinance or regulation attached?
Yes No

If yes, then is a list, table or chart of the GI/LID changes attached?

N/A Yes No

B. GI/LID Program (Table 3. 3.11(b)(2), Item 2)

1. The permittee was required to develop a program for implementing GI/LID practices. Has the program been submitted to EPD?
Yes No
- If yes, has the program been approved by EPD? Yes No
2. Was a Linear Transportation Feasibility Program developed? Yes No
- If yes, has the program been approved by EPD? Yes No
3. Were any revisions made to the GI/LID program during the reporting period?
Yes No

If yes, then the revised program must be submitted to EPD for review. Is the revised GI/LID program attached? N/A Yes No

C. GI/LID Structure Inventory (Table 3.3.11(b)(2), Item 3)

1. The permittee must maintain an inventory of permittee-owned, publicly-owned by other entities, and privately-owned non-residential water quality-related GI/LID structures, within the permittee’s jurisdiction. Is an updated inventory attached to this report? Yes No

2. Provide the total number of GI/LID structures included on the inventory:
 Permittee-owned: 0
 Publicly-owned by other entities: 0
 Privately-owned non-residential: 2

D. GI/LID Structure Inspection and Maintenance (Table 3.3.11(b)(2), Item 4)

1. Were any inspections of GI/LID structures conducted during the reporting period?
 Yes No NA

2. If inspections of GI/LID structures were performed, then a copy of each completed inspection form must be attached to this report. Are any GI/LID structure inspection forms attached? Yes No

3. Provide the number and percentage of the total number of GI/LID structures inspected during the reporting period:

Permittee-Owned Structures

Year	Total Number GI/LID Structures	Number Inspected	% Inspected
2022-2023	N/A	N/A	N/A
2023-2024			
2024-2025			
2025-2026			
2026-2027			
TOTAL			

Publicly-Owned By Other Entities Structures

Year	Total Number GI/LID Structures	Number Inspected	% Inspected
2022-2023	N/A	N/A	N/A
2023-2024			
2024-2025			
2025-2026			
2026-2027			
TOTAL			

Privately-Owned Non-Residential Structures

Year	Total Number GI/LID Structures	Number Inspected	% Inspected
2022-2023	2	2	100
2023-2024			
2024-2025			
2025-2026			
2026-2027			
TOTAL			

4. How many permittee-owned GI/LID structures were maintained during the reporting period? Attach documentation of the activities: N/A
5. Describe any activities performed to ensure publicly-owned by other entities and privately-owned non-residential GI/LID structures were maintained. Provide the summary list of maintenance agreements and documentation of any activities taken to ensure these structures were maintained: On May 11, 2022, an inspection was performed on both privately owned GI/LID structures. The inspection results are provided.

Part 8 - Assessment of Controls/Fiscal Analysis (Section 4.1)

A. Assessment of Controls

1. Are revisions to the assessment of controls included in the approved SWMP necessary?
Yes No
2. If yes, describe the necessary revisions: N/A

B. Fiscal Analysis

1. Reporting Period Expenditures
 - a. What was the funding source(s) for this reporting period's expenditures? The funding for this reporting period came from the City's General Fund, Hotel Motel Funds, Splost Funds, Water and Sewer, and Municipal Court.
 - b. A summary of the expenditures for the SWMP during the reporting period must be attached as an addendum to this report. Is a copy of the reporting period's expenditures attached? Yes No

2. Next Reporting Period's Budget

- a. What will be the funding source for the next reporting period's budget? The funding for the next reporting period will come from the City's General Fund, Hotel Motel Funds, Splost Funds, Water and Sewer, and Municipal Court.
- b. A summary of the proposed budget for the SWMP for the next reporting period must be attached as an addendum to this report. Is a copy of the proposed budget for the next reporting period attached? Yes No