

State of Georgia
Environmental Protection Division

Phase I Medium
Municipal Separate Storm Sewer System
Annual Report

April 1, 2018 – March 31, 2019
Port Wentworth, Georgia
Permit Number: GAS000210



Return to:

Georgia Environmental Protection Division
Watershed Protection Branch
NonPoint Source Program
2 Martin Luther King Jr Dr, SE
Suite 1462, East Tower
Atlanta, Georgia 30334

Appendix Table of Contents

The City has included comprehensive supporting documentation for the reporting period of April 1, 2018-March 31, 2019 as an appendix to this Annual Report. The documents are provided as electronic files as requested by the Georgia EPD. The supporting documentation is organized by folders that correspond numerically to each requirement & BMP specified by the City's Phase I Medium MS4 Permit, NPDES Permit No. GAS000210 and in the City's SWMP. The SWMP was revised and submitted to the Georgia EPD for review in October 2017 to meet the requirements and organizational structure of the City's revised MS4 permit.

Below is a detailed listing of the electronic documents provided with this Annual Report and how they are organized by folders and subfolders within the appendix. Please note the City has included all documentation requested by the Georgia EPD as well as additional documentation referenced in the City's SWMP.

1 Structural & Source Control Measures

- 1.1. MS4 Control Structure Inventory and Map
 - Updated MS4 Control Structure Inventory Database
 - Updated MS4 Control Structure Map
- 1.2. Ms4 Inspection and Maintenance Program
 - City Work Orders
 - Annual and Monthly Maintenance Summaries
 - MS4 Structure Inspections
 - Memorandum of Agreement between the City of Port Wentworth and Chatham County for Canal Maintenance
- 1.3. Planning Procedures
 - Citywide Stormwater Master Plan
 - City of Port Wentworth Comprehensive Plan
- 1.4. Street Maintenance
 - Annual and Monthly Maintenance Summaries
 - Republic Waste Records (curbside recycling and garbage pickup)
 - Savannah Regional Landfill Records
 - Street Repair Records
 - Work Orders (to document maintenance)
- 1.5. Flood Management Projects
 - New Flood Management Project/Development Plan Review Database
 - Capital Improvement Project Assessment for Existing Flood Management Projects)
- 1.6. Municipal Facilities
 - Updated Municipal Facility Inventory
 - Municipal Facility Stormwater Site Inspection Checklists
- 1.7. Pesticide, Herbicide, & Fertilizer Application-Not Applicable

- 2 Illicit Discharge Detection & Elimination (IDDE)**
 - 2.1. Legal Authority
 - Stormwater Management Ordinance/IDDE provision
 - 2.2. Outfall Inventory & Map
 - Updated Outfall Inventory Database
 - Updated Outfall Inventory Map
 - 2.3. IDDE Plan
 - IDDE Plan (submitted with October 2017 revised SWMP)
 - Dry Weather Screening Map
 - Completed Dry Weather Screening Forms & Photographs
 - 2018 2019 Investigation Enforcement Log
 - 2.4. Spill Response Procedures
 - Spill Response SOP
 - Spills Database from Fire Dept
 - 2.5. Public Reporting Procedures
 - IDDE Public Notification Methods
 - Citizen Complaint Records
 - Documentation sent to Citizens
 - Investigation & Enforcement Tracking Database
 - Work Orders (for maintenance and follow-up documentation)
 - 2.6. Proper Management & Disposal of Used Oil & Toxic Materials
 - HVPS and Industrial Site Education Materials
 - Public Information Brochures and Handouts
 - Republic Waste Records (curbside recycling and garbage pickup)
 - 2.7. Sanitary Sewer Infiltration Controls
 - Lift Station Reports
 - Work Orders (to document maintenance)
- 3. Industrial Facility Stormwater Discharge Control**
 - 3.1. Industrial Facility Inventory
 - Updated Industrial Inventory Database
 - 3.2. Industrial Stormwater Inspection Program
 - Stormwater Site Inspection Reports
 - Stormwater Site Inspection Checklists
 - Photographs of Industrial Sites
 - 3.3. Enforcement Procedures
 - Summary of Inspection Findings and Tracking Database
 - 3.4. Educational Activities
 - Copies of Educational Materials/Handouts

- 4. Construction Site Management**
 - 4.1. Legal Authority
 - E&S Ordinance
 - 4.2. Site Plan Review Procedures
 - New Flood Management Project/Development Plan Review Database
 - CIP Assessment
 - 4.3. Inspection Program-Not Applicable
 - 4.5. Enforcement Procedures-Not Applicable
 - 4.5. Certification
 - GSWCC Training Records (not required)

- 5. Highly Visible Pollutant Sources (HVPS)**
 - 5.1. HVPS Facility Inventory
 - Updated HVPS Facility Inventory Database
 - 5.2. HVPS Stormwater Inspection Program
 - Stormwater Site Inspection Reports
 - Stormwater Site Inspection Checklists
 - Site Visit Photographs
 - 5.3. Enforcement Procedures
 - Summary of Inspection Findings and Tracking Database
 - Site Follow-Up Documentation
 - 5.4. Educational Activities
 - Copies of Educational Materials/Handouts

- 6. Enforcement Response Plan (ERP)**
 - 6.1. ERP Implementation
 - Enforcement Response Plan
 - EPD Acceptance Letter of ERP
 - 2018 2019 Investigation Enforcement Log

- 7. Monitoring For Discharges To Impaired Water Bodies-Not applicable**

- 8. Municipal Employee Training**
 - Records for Training Events (sign-in sheets, agendas, copies of presentations)
 - Staff Certifications

- 9. Public Education**
 - 9.1. Stormwater Webpage
 - 9.2. Public Information Brochures
 - Copies of Educational Brochure Handouts for City Hall/Outreach Events
 - 9.3. Utility Bill Stuffer/Header

- 10. Public Involvement**
 - 10.1. Public Input on SWMP
 - Screenshot of stormwater webpage
 - 10.2. Regional SWMP Committee

- Sign-in Sheet
 - Meeting Agendas/Summaries
 - Citizen Handout
 - Public Meeting Announcements
- 10.3. Educational Booth
- Copies of Educational Fliers/Handouts
 - Event Advertisements

11. Post Construction

- 11.1. Post Construction Stormwater Controls
- Stormwater Management Ordinance
 - New Flood Management Project/Development Plan Review Database
- 11.2. Green Infrastructure/Low Impact Development (GI/LID)
- Stormwater Management Ordinance
 - GI/LID Program

12. Other Documentation

- Previous Fiscal Year Budget & CWS Contract

Phase I Municipal Separate Storm Sewer System (MS4)
Annual Report

Part I - General Information

- A. Name of Permittee: *City of Port Wentworth*
B. Mailing Address: *305 South Coastal Highway/Port Wentworth, Georgia 31407*

C. Contact Person: *Phil Jones, City Administrator*
Brian Harvey, Director Development Services
E. Mail Address: pjones@cityofportwentworth.com, bharvey@cityofportwentworth.com
D. Telephone Number: *(912) 964-4379*
E. Reporting Period (Month/Year-Month/Year): *April 1, 2018-March 31, 2019*

G. List any other party or parties (e.g. Co-applicant, Keep America Beautiful affiliates) responsible for implementing the Storm Water Management Plan (SWMP) or a plan component during this reporting period. If not previously submitted, provide a Memorandum of Agreement:

The City of Port Wentworth shares responsibility for BMP permit implementation with one other entity – Chatham County. Chatham County performs some canal maintenance in Port Wentworth in accordance with its Memorandum of Agreement, which is included in the Appendix. However, the City assumes all responsibility for implementation of the SWMP and ensuring all BMPs are met.

H. Certification Statement:

I certify under penalty of law that this document and all attachments were prepared with direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Signature: _____

Printed Name: *Phil Jones*

Title: *City Administrator, City of Port Wentworth, Georgia* Date: _____

Part 2 - Implementation Status of SWMP Components

Note: The permittee must maintain an updated inventory of all permanent control structures. At a minimum, include catch basins, ditches, detention/retention ponds, and storm drain lines.

A. Structural and Source Control Measures

1. Structural Controls

- a. How many permanent control structures for which the MS4 is responsible were added during this reporting period? (explain type and number of each)?

Structure	Count	Length (ft)
Catch Basins	0	
Ditches	0	
Detention/Retention Ponds	0	
Storm Drain Lines	0	

*

- b. Including the structures added this reporting period, what is the total number of permanent control structures which the permittee is responsible for inspecting and maintaining?

Structure	Count	Length (ft)
Catch Basins	598*	
Ditches		112,476
Detention/Retention Ponds	2	
Storm Drain Lines		121,783

An inventory table and map of the permanent control structures are included in Appendix 1.1.

- c. What is the frequency at which permanent control structures were inspected or maintained during this reporting period?

The City has divided the MS4 into five (5) operational zones to balance the MS4 structures across each zone. The City's goal is to perform inspections of the MS4 structures within one zone per year, rotating the zones each year, to ensure that 100% of the structures will be inspected within the five-year permit term. For this reporting period, the City inspected all permanent control structures in Zone 2. Maintenance was conducted on an as-needed, prioritized basis.

d. How many permanent control structures were inspected during this reporting period? *For this reporting period, the City inspected all permanent control structures in Zone 2. Please see Appendix 1.2 for inspection records.*

Structure	Number Inspected	Percentage of Total
catch basins	334	56
ditches (miles or linear feet)	20, 798 ft (3.9 miles)	18
detention/retention ponds	0-none located in Zone 1	N/A
storm drain lines (miles or linear feet)	26,007 ft (4.9 miles)	
other		21

e. How many permanent control structures were maintained during this reporting period?

catch basins/culverts	19 cleaned/repared; 334 inspected for litter buildup
ditches & storm drain lines (miles or linear feet)	143,820 feet
detention ponds	0
other	N/A

Please see Appendix 1.2 for comprehensive maintenance records

- f. Describe any tasks associated with control structure inspection and maintenance (e.g. repairs), not addressed in the questions above:

The City conducted proactive inspections of City-owned MS4 control structures in Zone 2 and documented the inspections using a GIS database/application. In addition, the City also conducted inspections of MS4 structures on an as-needed basis due to drainage issues, citizen complaints, etc. If maintenance needs were identified during these inspections, the City created work orders to log the maintenance need and follow-up through the City's Work Order database. The City also tracked maintenance activities through comprehensive monthly cleaning and maintenance logs (copies are included in the appendix).

If the City identified maintenance needs for private MS4 control structures, the City notified the property owner(s) of the maintenance needs.

The City's roadside ditches were maintained routinely to ensure effective operation. Maintenance included litter pickup and mowing. A total of 100 tons of litter and sediment was removed from all municipally-owned roadside ditches and disposed of at a landfill, preventing an excessive amount of litter from entering the City's MS4 and Waters of the State.

Right of ways were mowed routinely and excess emergent vegetation was removed to ensure proper functioning of the ditches as well as to allow the maintenance staff a better line of sight to view any problems associated with the system.

Inspection and maintenance records are included in Appendix 1.2.

Unincorporated Chatham County currently has an agreement with the Town to assist with maintenance of major canals. Chatham County is responsible for the operation and maintenance of the following canal segments. A copy of the most recent inter-governmental agreement between Chatham County and the Town is included in Appendix 1.2.

Canal Name	Mileage
Phillips Avenue	0.43
Little Hurst	1.14
Oxnard	0.14
Pumpkin Bridge	0.2
Appleby	0.14

2. Master Plan

- a. Does your municipality have a comprehensive planning document (e.g. Master Plan), which in part addresses stormwater? Yes X No

- b. If the answer to A.2.a was “yes”, describe any changes made to the stormwater portion of the comprehensive planning document during the reporting period:

No changes were made to the City’s Comprehensive Plan or Stormwater Master Plan. A copy of these plans is included in Appendix 1.3.

3. Street Maintenance

- a. How many miles of streets were swept during the reporting period? *28.5 miles (equivalent to 150,500 feet; the City’s measurable goal was to sweep at least 50,000 feet so the City almost tripled its goal.*
- b. How many catch basins or inlets were cleaned during the reporting period? *The City documented cleaning of 19 catch basins and culverts. Additional catch basins were cleaned but not calculated separately of other maintenance activities (work crews often perform a variety of maintenance duties when out in the field). Please see the comprehensive tracking spreadsheets in the appendix for additional information about cleaning and maintenance activities conducted by the City.*

Describe any litter removal activities performed during the reporting period (e.g. dates, people performing litter pickup, etc.), including the amount of debris removed (pounds or number of bags), if known:

The City removes litter from streets and roads, and catch basins during street sweeping activities, and routinely mows street shoulders. Street shoulder mowing for the reporting period totaled 70 miles (370,000 feet). The City also manually collects litter from road shoulders on an almost daily basis as part of their maintenance activities and removes litter on an as-needed/customer complaint basis throughout the City if there is an illegal dumping issue. During the 2018-2019 reporting period, the City manually collected 208 bags of litter from street shoulders, resulting in 25 tons of debris that was properly disposed of at a local landfill. Street sweeping resulted in 18 tons of debris and litter removal, and an additional 15 tons of debris and litter was collected from street cleaning and general pickup of debris and litter in other City areas and landfilled.

The City of Port Wentworth offers a curbside, “all-in-one” recycling program through Republic Services that accepts: Plastics #1 - #5 & #7; paper; aluminum and metal cans; cardboard, and glass. Residential recyclables and dry trash/yard waste are picked up twice/month. Bulk item pick-up occurs once/month. For the 2018-2019 reporting year, the City contracted Republic Waste to collect 323 tons of recyclables and 103 tons of yard debris.

Please see Appendix 1.4 for comprehensive documentation of street maintenance and MS4 control structure activities, including comprehensive monthly tracking spreadsheets,

estimates of commercial/residential recyclables and yard debris collected through the City's recycling program, and documentation of litter and debris disposal.

- c. Describe any practices for maintaining streets that were not addressed in the questions above (deicing practices, road repair procedures, etc.):

The City has grown their Public Services Department and services and now routinely conducts more street repairs in-house. This reporting period, 71 potholes were repaired. Documentation of street repairs is provided in Appendix 1.4.

4. Flood Management Projects

a. **New** flood management projects

1. Were any new flood management projects (e.g. wet or dry retention ponds, channels) assessed for water quality impacts during the reporting period?
Yes No
2. If yes, provide the number of new projects where water quality assessments were performed: *Water quality assessments were performed for 8 new projects. Please see Appendix 1.5 for a listing of these sites.*

b. **Existing** flood management projects

1. Were any existing flood management projects (e.g. wet or dry retention basins, channels) evaluated during the reporting period to determine if retrofitting the device for additional pollutant removal is feasible? Yes No
2. If yes, please provide details on the location of any existing flood management project(s) and the evaluation performed (date, what did evaluation consist of, outcome): *A Capital Improvement Project (CIP) Stormwater Impact Assessment was completed for the Phillips Road Improvement project; a copy of this Assessment is provided in Appendix 1.5. These improvements will result in fewer pollutants entering the City's MS4 system.*

5. Municipal Facilities

- a. The permittee must maintain and provide a current inventory of municipal facilities with the potential to cause pollution. Is an updated inventory attached to this report? *Please see Appendix 1.6 for a copy of the City's updated municipal inventory.*
Yes No
- b. Provide the total number of municipal facilities included on the inventory: 2 (*two*)
- c. Provide the number and percentage of municipal facilities inspected during the reporting period:

Number 2
Percentage 100%
- d. SWMP Compliance
 1. Did you comply with the inspection frequency described in the SWMP?
Yes No

2. If not, describe the reason and provide the steps taken to comply with the SWMP during the next reporting period: *N/A*_____

c. Documentation of each inspection performed should be attached as an addendum to this report. Are completed inspection reports or some other type of documentation attached? *Please see Appendix 1.6 for a copy of the City's updated municipal inventory.*

Yes No

f. Describe any problems identified during the inspection and any corrective actions taken: *No problems were identified.*

g. Were any control measures to reduce runoff implemented during the reporting period at the municipal facilities?

Yes No

If yes, provide details:_____

6. Pesticide, Herbicide, Fertilizer Application

a. Were any of the following tasks related to a pesticide, herbicide, fertilizer management program completed during the reporting period? *No pesticides, herbicides, or fertilizers were used during the reporting period.*

Task Completed	Yes	No	Not Applicable
Developed or updated inventory of pesticides, herbicides, and fertilizers used by MS4			X
Conducted municipal employee safety training in use, storage and disposal of chemicals			X
Implemented program for municipal use of native or low-maintenance vegetation			X

b. Provide details for any tasks listed as completed in question Part 2.A.6.a above or describe any other programs or tasks performed during the reporting period (e.g. educational activities, certification of employees by Department of Agriculture, procedures or practices, etc.) related to pollution reduction at municipal facilities and right-of-ways. Where appropriate, provide date(s) and other specifics:

No pesticides, fertilizers, or herbicides are used by City of Port Wentworth staff to maintain City roadside ditches, canals, and right-of-ways. All vegetation maintenance is performed manually or mechanically.

A Standard Operating Procedure (SOP) has been prepared to guide City workers if they apply pesticides, herbicides, and fertilizers in the future. This SOP, a copy of which is included in the City's SWMP, consists of operational BMPs developed to minimize or prevent the discharge of chemicals into the City's stormwater drainage system by promoting proper storage and application of chemicals during landscape maintenance activities.

- d. Provide details for any tasks or programs performed during the reporting period (e.g. educational activities, verification of certification, permitting procedures, etc.) related to pollution reduction by commercial applicators and distributors. Where appropriate, provide date(s) and other specifics:

The City relies on the Georgia Department of Agriculture (DoA) to address requirements for Pesticide Applicator Training and Certification. The DoA requires commercial applicators of restricted use pesticides (including herbicides, insecticides, fungicides, plant growth regulators, and defoliant) to obtain and retain a "Commercial Pesticide Applicators License." The DoA also requires that distributors of restricted pesticides obtain and retain "a Pesticide Dealer's License. Continuing education units are required each year to maintain the license.

Prior to issuing a business license, the City of Port Wentworth will require applicants who are likely to require a commercial pesticide applicators license to provide proof that they hold the appropriate State license.

The City maintains an inventory of industrial and commercial businesses and facilities that are considered to be Highly Visible Pollution Sources (HVPSs). Landscape and Garden-related businesses, as well as pest control companies, that operate a commercial store are considered HVPSs and will be regularly inspected as part of the City's HVPS Stormwater Inspection Program. Industry-specific educational literature is supplied at the time of the site inspection, or as part of the follow-up to the site inspection, on an as-needed basis.

The City also maintains a Stormwater Webpage that is accessible to commercial facilities and the general public. Educational information related to stormwater pollution prevention is prominently featured on these websites.

B. Illicit Discharge Detection and Elimination Program

1. a. Provide the date when the MS4's illicit discharge ordinance was adopted or last updated: *Port Wentworth's Stormwater Ordinance that addresses illicit discharges was last updated on October 22, 2009.*
- b. If the ordinance was updated during this reporting period, then a copy of the attested ordinance should be attached to this report. Is a copy of the ordinance attached? Yes No *The ordinance was not updated, but a copy has been included for reference in Appendix 2.1.*
2. Provide information on illicit discharge detection activities, including such things as stream walks, smoke or dye testing, line televising, etc. (attach additional sheet(s) if necessary):

Type of Inspection	Details: who performed activity, date performed, number of facilities inspected, miles walked, etc.
<i>None</i>	<i>No additional source tracing activities were performed because no outfalls had "flow" during dry weather screening</i>

3. Provide information on field screening activities conducted during the reporting period:

Dry weather screening of wet and dry MS4 outfalls is performed to identify potential illicit discharges as specified in City's IDDE Plan. A copy of the City's IDDE Plan was submitted with the City's revised SWMP in 2017, and a copy is also included in appendix 2.3. Field screening will be conducted at all wet and dry MS4 Outfalls within the MS4 Inventory over the five-year permit period, with at least 5% of the MS4 Outfalls being screened in each given year.

When a potential illicit discharge is identified, City staff perform source tracing as specified in the IDDE Plan to identify and remove the illicit discharge. Source Tracing (may include field sampling, visual facility inspections, upstream testing, dye testing, smoke testing, line televising). No source tracing was required for this reporting period. The dry weather screening sheets included in the appendix specify what parameters were tested/inspected for each outfall.

a. Outfall Inventory and Map

1. The permittee must maintain a current inventory and map of all of the MS4 outfalls. How many outfalls, owned or operated by the MS4, were added during the reporting period? *No outfalls were added.*
2. The permittee must provide an updated inventory and map of the outfalls. Are the inventory and map attached? *Please see Appendix 2.2 for an updated outfall inventory and map.*
Yes No
3. What is the total number of outfalls on the storm sewer system? *73 outfalls*

b. Outfall Screening

1. How many outfalls were screened by the MS4 during the reporting period? *9 outfalls were screened.*
2. Provide the percentage of the total number of outfalls screened during the reporting period: *12.3%*
3. Did you comply with the inspection frequency described in the SWMP?
Yes No
4. If not, describe the reason and provide the steps taken to comply with the SWMP during the next reporting period:
N/A

5. Of the outfalls screened during the reporting period, how many of the outfalls had flow? *None*
6. Attach completed outfall inspection forms for all outfalls that were inspected. Are inspection forms attached? *Inspection sheets and site photos are provided in Appendix 2.3.*

Yes No

7. For those outfalls with dry weather flow detected, provide information on the results of source identification activities. If laboratory testing was performed in order to verify a pollutant identity, then complete the last column of the table (attach additional sheet(s) if necessary):

Outfall Designation (number or location)	Date Field Screening Performed	Date Laboratory Testing Performed
<i>No outfalls had dry weather flow.</i>		

8. For those outfalls with dry weather flow identified, describe the source tracing activities taken to identify the source, the identified source, and if the source was eliminated (attach additional sheet(s) if necessary: *N/A*)
9. Provide information on any enforcement actions taken for an illicit discharge during the reporting period: *No illicit discharge follow-up/enforcement was necessary related to dry weather screening because there was no dry weather flow from screened outfalls.*

e. Stream Walks

Note: Documentation of any stream walks performed (i.e. form, summary report, pictures, listed observations, etc.) must be provided with the annual report.

1. Were stream walks performed as part of the IDDE plan?
Yes ___ No X
2. If yes, provide the following: *N/A*
 - Total miles of stream within jurisdiction: _____
 - Stream miles walked during the reporting period: _____
 - Percentage of the stream miles walked during the reporting period:

3. If no, then were stream walks performed for a reason other than IDDE?
Yes ___ No X
4. If stream walks were performed for a reason other than IDDE, explain the reason and provide the following: *N/A*

- Reason: _____
- Stream miles walked during the reporting period: _____
- Number of outfalls screened during the stream walks: _____

4. Provide information on any spill incidents which occurred during the reporting period, in which a substance entered the storm sewer system (e.g. sanitary sewer overflows, HAZMAT incidents, etc.) (attach additional sheet(s) if necessary):

The Fire Department has developed a Standard Operating Procedure for how to respond to hazardous materials/waste spills. A copy is provided in Appendix 2.4. The Fire Department also maintains records on spill incidents. A copy of the Department's tracking database is included in Appendix 2.4. All of the spills were cleaned up and there was no direct discharge of spilled materials to the City's stormwater system.

Spill Date	Spill Location	Party Responsible for Spill	Substance(s) Spilled	Amount Spilled
<i>Please see Appendix 2.4 for Fire Department Spill records.</i>				

5. Describe any activities performed during this reporting period to publicize and facilitate public reporting of illicit discharges, including information on the one formal notification to the public required by the Permit (provide details, where appropriate):

As discussed in more detail in Part 8 of this Annual Report, the City maintains a link on the City's official website that allows citizens and visitors to report concerns, including illicit discharges and illegal dumping, and to submit work order requests. The City has developed a Stormwater web page that lists a phone number and a webpage link for residents to report illicit discharges and other stormwater-related concerns.

6. Provide information on each complaint related to an illicit discharge received during the reporting period, including the nature of the complaint, investigatory actions, and the status of resolution:

As discussed in more detail in the City's SWMP, concerns reported through the City's website and/or by telephone are entered into the City's Work Order Database and referred to the appropriate City department, usually Public Services, for follow-up as

needed. The status of the resolution and actions taken are also noted in the City's Work Order database. On occasion, letters may also be sent to citizens as part of investigative measures and/or complaints and stormwater-related issues may also be investigated by the City's Code Enforcement Officer (Police Department staff).

Copies of Work Orders related to stormwater issues, including customer complaints and illicit discharge-related issues, follow-up actions taken and the status of the complaint/issue are included in Appendix 2.5 for reference.

Depending on the nature of the complaint and the investigative measures required, the City also retains a third party contractor who assists the City with site inspections and additional site investigations upon request. Additional investigative measures are then logged into a separate tracking database.

Citizen complaints of illicit discharges and illegal dumping resulted in additional site inspections, investigations and enforcement activities as noted in the detailed tracking logs in Appendix 2.5 for two notable "problem" sites in the City of Port Wentworth. The City will continue to re-inspect these sites on a periodic basis. Additional information about these two sites is also contained in the HVPS section of this Annual Report.

7. Describe any activities performed during this reporting period to facilitate the proper management and disposal of used oil and toxic materials, including educational activities, household waste collection programs, etc. (provide details where appropriate, such as dates):

Educational Activities

Industrial facilities and sites considered to be HVPSs are routinely inspected by the City, and industry-specific educational literature, including literature about proper waste management and disposal, is supplied at the time of the site inspection or as part of the follow-up to the site inspection on an as-needed basis.

Copies of educational literature that may be distributed to industrial sites and HVPS and handed out at City Hall/during outreach events is included in Appendix 2.6 for reference.

Recycling/Garbage Collection Program

The City of Port Wentworth contracts with Republic Waste, a third-party vendor to offer a curbside, "all-in-one" residential recycling program and residential and commercial garbage collection. In addition, the vendor collects bulky items (appliances, furniture, etc.) and yard wastes/land debris for disposal from local residents. Information about these programs is maintained on the City's website at <http://cityofportwentworth.com/page/dept.publicserv.sani> and copies of recycling records, including estimates of recyclables collected, are included in Appendix 2.6.

8. Describe any activities performed during this reporting period to detect and eliminate seepage from municipal sanitary sewers to the storm sewer system:

The City of Port Wentworth implements an inflow and infiltration (I&I) program to determine if the sanitary sewer system has any leaks, damage, or cross connections with the storm sewer or drainage system. Inspections of the sanitary sewer system are conducted and maintenance or capital improvements are performed as needed based on the inspections. Maintenance may include repair, relining, or replacement of malfunctioning system elements. City staff conduct visual inspections of lift stations three times per week to ensure they are operating correctly. Preventative maintenance inspections are conducted semi-annually. Inspections are documented on logs kept at the lift stations and in City files. Repairs are documented through work orders. Appendix 2.7 contains inspection records and work orders for sewer system maintenance.

C. Industrial Facility Stormwater Discharge Control Program

1. Inventory

- a. The permittee must maintain a current inventory of industrial facilities that discharge to the storm sewer system. Is an updated inventory attached to this report? *The inventory is provided in Appendix 3.1.*
Yes No

- b. Provide the total number of industrial facilities included on the latest inventory:
Two sites

2. Inspections

- a. Were any inspections of industrial facilities conducted during the reporting period?
Yes No

- b. If inspections of industrial facilities were performed, then a copy of each completed inspection report form must be attached as an addendum to this report. **(Note: The MS4 should ensure that the inspection report addresses storm water issues, not just industrial pretreatment requirements).** Are any industrial facility inspection reports attached? *N/A*
Yes No

- c. Provide the following on the industrial facilities inspected during the reporting period: *N/A*

Total number of industrial facilities: *2 sites total (1 site has three separate addresses part of a contiguous site)*

Number of industrial facilities inspected: 0
Percentage of industrial facilities inspected: N/A

3. SWMP Compliance

- a. Did you comply with the inspection frequency described in the SWMP?
Yes No

The City of Port Wentworth will conduct onsite stormwater inspections for 100% facilities on the industrial inventory list over the course of the five (5) year permit period (2017 – 2022.) with a minimum of at least 5% of the industrial facilities inspected each year.

- b. If not, describe the reason and the steps taken to comply with the SWMP during the next reporting period: *N/A*

4. Monitoring

- a. Was any monitoring of stormwater runoff from these industrial users conducted during the reporting period?
Yes No NA

- b. The results of any monitoring performed should be attached as an addendum to this report. Are monitoring results attached?
Yes No

5. Were any enforcement actions taken against industries for storm water violations during the reporting period? Yes No

If yes, provide details, including the number and type of enforcement actions, the violations addressed, etc.: _____

Describe any educational activities performed during the reporting period which targeted industries: *Industrial facilities are inspected by the City, and industry-specific educational literature, including literature about proper waste management and disposal, is supplied at the time of the site inspection or as part of the follow-up to the site inspection on an as-needed basis. Copies of educational literature that may be handed out is provided in Appendix 3.4.*

Additional information about the City’s Public Education and Public Involvement Programs, including measurable goals and practices the City will use to educate industrial facilities about proper stormwater management practices, is discussed in Parts 7 and 8 of this Annual Report.

D. Construction Site Management Program

1. a. Are you a Local Issuing Authority? Yes ____ No
- b. When was the MS4s ordinance to control soil erosion and sediment adopted or last updated? *Port Wentworth is no longer an issuing authority. The City's Soil Erosion and Sedimentation Control Ordinance was last updated in 2004.*
- c. If the ordinance was adopted or updated during this reporting period, then a copy of the attested ordinance must be attached as an addendum to this report. Is a copy of the ordinance attached?
Yes No ____ *The ordinance was not updated during the reporting period; however, a copy is included Appendix 4.1 for reference.*
2. Provide information on any site planning procedures for construction projects performed during the reporting period:
 - a. Number of site plans received: *8 site plans*
 - b. Number of site plan reviews conducted: *8 site plan reviews*
 - c. Number of site plans approved: *7 site plan approvals (1 pending approval)*
 - f. Number of site plans denied: *None*
 - g. Other (please describe): *N/A*
 - f. A list or table of site plans reviewed, denied, and/or approved during the reporting period should be provided. Is this information attached? *See Appendix 4.2.*
Yes No ____
3. Provide information on construction related permitting activities conducted during the reporting period:

The City of Port Wentworth is no longer an LIA therefore the State is responsible issuing LDA permits.

 - a. Number of land disturbing activity (LDA) permits issued:
 - b. A list or table of permits issued during the reporting period should be provided. Is this information attached? Yes ____ No ____
4. Provide information on construction site inspections during the reporting period:

The City of Port Wentworth is no longer an LIA therefore the State is responsible for conducting all site inspections.

a. How many construction sites were active during the reporting period?

b. How many total inspections of these active construction sites were conducted during the reporting period?_____

b. A list or table of active sites and the number and/or dates of inspections conducted on each of these sites should be provided. Is this information attached?
Yes___ No ___

5. Provide information on enforcement activities (e.g. stop work orders, warning letters, etc.) at construction sites for erosion and sediment control violations taken during the reporting period (attach additional sheets if necessary):

The City of Port Wentworth is no longer an LIA therefore the State is responsible for conducting all enforcement activities. However, the City does take action if issues are identified and brought to the City's attention by either notifying the Georgia EPD and/or attempting to resolve the issue.

Site Location	Type of Enforcement Action	Date of Enforcement

6. MS4 staff involved in construction activities must be trained and certified in accordance with the rules adopted by the Georgia Soil and Water Conservation Commission. Provide the staff name and type of each current certification (e.g. copies of certification cards, separate list). Is the information attached?
Yes __X__ No ____

The City of Port Wentworth is no longer an LIA therefore City staff are not responsible for inspecting construction sites. One employees did maintain their Level 1B Certified Inspector Training during the report period. A copy of this training certificate is included in Appendix 4.5.

E. Highly Visible Pollutant Sources (HVPS) (e.g. commercial car washes, auto part stores, nurseries, home improvement stores, auto repair shops, gas stations, veterinarian clinics, kennels):

1. Inventory

- a. The permittee must maintain a current inventory of HVPS facilities that discharge to the MS4. Is an updated inventory attached? *See Appendix 5.1*
Yes No
- b. If any new HVPS were identified during the reporting period, what type(s) of facility were they? *Trucking-related facilities (truck repair, truck transportation, etc.), vet office, and a towng service.*
- c. What is the total number of HVPS identified on the latest inventory? *42 sites*

2. Inspections

- a. Were any inspections performed on HVPS during the reporting period?
Yes No
- b. Are copies of completed inspection forms attached? *See Appendix 5.2*
Yes No
- c. Provide the number and percentage of the total number of HVPS facilities inspected during the reporting period:

Number	<i>8 sites</i>
Percentage	<i>19%</i>
- d. Did you comply with the inspection frequency described in the SWMP?
Yes No
- e. If not, describe the reason and the steps taken to comply with the SWMP during the next reporting period: _____

3. For those HVPS facilities inspected during the reporting period at which the MS4 identified a problem, provide details as to any enforcement action taken by the MS4:

A completed site inspection checklist that identifies issues and corrective actions, if needed, is completed during the site visit and a copy is left with facility personnel, along with relevant stormwater-related educational literature on an as-needed basis. After the site visit, the City issues a summary letter to the facility that summarizes any issues identified during the site inspection and suggested corrective actions. City personnel may conduct follow-up site visits and/or request documentation of corrective actions.

Copies of site photographs, completed site inspection checklists, and summary letters for each of the 8 HVPS sites inspected during the reporting period are included in the appendix as well as a summary log of findings/recommended corrective actions. Most of the issues identified at the sites were minor in nature and the sites will not need re-

inspected and no enforcement action is pending. Corrective actions are being monitored for two sites, Pilot Gas Station and CMJ Truck Wash (formerly RRC Truck Wash). Please see the log in Appendix 5.3 for additional information regarding actions taken (or pending) by the City.

Facility Name	Facility Location	Action Taken by MS4
<i>Please see Enforcement Logs in Appendix 5.3 for tracking database</i>		

4. Describe any educational activities performed during the reporting period that targeted HVPS: *HVPSs are inspected by the City, and industry-specific educational literature, including literature about proper waste management and disposal, is supplied at the time of the site inspection or as part of the follow-up to the site inspection on an as-needed basis. Copies of educational literature that may be handed out is provided in Appendix 5.4.*

Additional information about the City’s Public Education and Public Involvement Programs, including measurable goals and practices the City will use to educate HVPSs about proper stormwater management practices, is discussed in Parts 7 and 8 of this Annual Report.

Part 3 - Changes to the SWMP

A. Update of MS4 areas

1. Were any additional areas added to the MS4 system? Yes ___ No X
 - a. If yes, was it through development of a previously undeveloped area? Yes ___ No X
 - c. If yes, was it through annexation of an area? Yes ___ No ___

B. Staffing

1. How many full-time equivalents were dedicated to implementing the SWMP during the reporting period? *There are 10 full time Public Service employees. SWMP duties are split between these staff members on an as-needed basis depending on work needs.*

Management of the SWMP Program is overseen by the director of the SWMP program and a third party consultant.

2. Did the amount of full-time equivalents dedicated to implementing the SWMP during this reporting period differ from the previous reporting period either by an increase or decrease in numbers? Yes No

If yes, please explain whether it was a decrease or increase and the reason for the man-hour differences: *Clearwater Solutions took over management of the Public Services Department for the City of Port Wentworth. Clearwater Solutions has 10 full time staff members, which is an increase in employee man hours.*

- C. Are there any changes to the SWMP proposed for the upcoming reporting period? If so, please describe: *A revised SWMP was submitted to the Georgia EPD in October 2017 for review. The City has no additional proposed revisions at this time.*

Part 4 - Assessment of Controls/ Fiscal Analysis

A. Assessment of Controls

1. Are revisions to the assessment of controls included in the approved SWMP necessary? Yes No *A revised SWMP was submitted to the Georgia EPD in October 2017 for review. The City has no additional proposed revisions at this time.*
2. If yes, describe the necessary revisions: _____

B. Fiscal Analysis

1. Reporting Period Expenditures

a. What was the funding source(s) for this reporting period's expenditures? *The funding for this reporting period came from the City's General Fund and SPLOST.*

b. A summary of the expenditures for the SWMP during the reporting period should be attached as an addendum to this report. Is a copy of last reporting period's expenditures attached? Yes No *Please see Appendix 12*

2. Next Reporting Period's Budget

a. What will be the funding source for the next reporting period's budget? *The funding for the next reporting period's budget will come from the City's General Fund and SPLOST*

- b. A summary of the proposed budget for the SWMP for the next reporting period should be attached as an addendum to this report. Is a copy of the proposed budget for the next reporting period attached? Yes No *The budget is expected to remain the same (3 year contract). Please see Appendix 12 for a copy of the contract that specifies this year's budget and next year's budget for Public Services.*

Part 5- Impaired Waterbodies

- A. A. Provide the following information for any impaired waterbodies located within your jurisdictional area which are included on the latest 305(b)/303(d) list: *There are currently no impaired waterbodies within Port Wentworth's jurisdiction.*

Name of Water	Pollutant of Concern

- B. Was a new waterbody added to the 305(b)/303(d) list during **this** reporting period?
 Yes No

1. If yes, than you must develop a Monitoring and Implementation Plan. As part of the Plan, you must:

- a. Provide a map showing the impaired waterbodies, all MS4 outfalls occurring on these waters or within one linear mile upstream, and sampling location(s). Is the map attached?
 Yes No

- b. If not, provide a schedule for completing the map:

- c. Develop a monitoring plan for each pollutant of concern, including the sample type, frequency, any seasonal considerations, and an implementation schedule for starting monitoring and confirming the location of all MS4 outfalls discharging to the segment. Is the monitoring plan attached?
 Yes No

- d. Was a Sampling and Quality Assurance Plan (SQAP) submitted to EPD? Yes No NA

If yes, has the SQAP been approved by EPD? Yes No NA

- e. Provide a list of BMPs to be implemented to address the pollutant of concern, including a description of each BMP and a schedule for implementation of these BMPs:_____

- C. Was a Monitoring and Implementation Plan developed during a **previous** reporting period?
Yes ___ No X

1. If yes, than you must:

- a. Provide monitoring data and an assessment of the data for each pollutant of concern. Are monitoring data and an assessment attached?

Yes ___ No ___

- b. If not, explain why the monitoring data and assessment are not attached:_____

- c. Provide an assessment of the effectiveness of the BMPs chosen to address the pollutant of concern:_____

- d. If an assessment was not performed, explain why:_____

- e. If you plan to delete any BMPs, modify any existing BMPs, or use any new BMPs during the next reporting period, describe the revisions:_____

Part 6 – Municipal Employee Training

The permittee must conduct an employee training event at least annually. Provide the following information regarding the event: *The requested information is provided in Table 1.*

Table 1: Summary of Municipal Employee Training

	Training Event #1	Training Event #1	Training Event #4
Training Date	9/11/18	11/15/18	3/26/19
Training Topic	<i>MS4 Program, SWMP & BMP requirements</i>	<i>NPDES Stormwater Program Updates–Regional Stormwater Committee Meeting & Training @ City of Port Wentworth</i>	<i>NPDES Stormwater Program Updates–Regional Stormwater Committee Meeting & Training</i>
Number of Employees Trained	<i>5 employees</i>	<i>2 employees</i>	<i>2 employees</i>
Who Conducted Training:	<i>GMC</i>	<i>GMC</i>	<i>GMC/Garden City</i>
Method of Training	<i>In-person training & training materials</i>	<i>In-person training & training materials</i>	<i>In-person training & training materials</i>
Documentation	<i>See Appendix 8 (sign in sheet, agenda, training materials)</i>	<i>See Appendix 8 (sign in sheet, agenda, meeting summary)</i>	<i>See Appendix 8 (sign in sheet, agenda, meeting summary, training materials)</i>

Note: Documentation of the training event(s) must be provided (e.g. sign-in sheets, pictures, etc.).

Document of the training events, including meeting agendas, sign-in sheets, and training materials is included in Appendix 8. Copies of staff certifications are also included in Appendix 8.

Part 7 - Public Education:

Public Education Program

1. Did you participate in a regional public education program?
Yes ___ No X

2. If not, did you implement your own public education program?
Yes X No ___

3. Describe any SWMP educational activities undertaken during the reporting period which were not previously addressed in this report, (include details as to the nature of the activity, date, number of people attending, etc.). Documentation of each activity must be provided with the annual report:

Documentation of the stormwater education activities described below is included in Appendix 9.

Stormwater Webpage Update:

The City of Port Wentworth maintains a dedicated stormwater webpage to provide educational information to City employees, commercial and industrial entities, and the general public. The webpage is located at <http://cityofportwentworth.com/page/dept.publicserv.storm>.

This webpage is used to promote the City's and other local educational programs, and includes information on such topics as stormwater runoff; proper stormwater management practices and how to prevent stormwater pollution; and a telephone number to report illegal dumping, illicit discharges and other stormwater problems. The City also maintains a tab on its main website that allows citizens and visitors to report concerns, including illicit discharges and illegal dumping, and to submit work order requests. The link to this page can be found at <http://cityofportwentworth.com/page/servicerequest>.

The City did not update the stormwater webpage during the reporting year. Updates will be made during the 2019-2020 reporting year and the City will ensure annual updates to the City's stormwater webpage will be made moving forward.

Public Information Brochures (ongoing):

Relevant educational literature, including information about preventing stormwater pollution & proper stormwater and waste management practices, is handed out at City Hall on an ongoing basis and during outreach events such as Stand Up for America Day, which is hosted annually by the City and reaches a wide number of City residents (see Part 8 of this Report, Public Involvement, for more information). The City continually replenishes the educational materials to ensure copies are always available to citizens and businesses that visit City Hall and outreach events.

All citizens are provided with a copy of the City's Water/Sewer Sanitation Policies Procedure booklet & trash magnet when they become a new resident and annually thereafter. This booklet contains information about waste disposal and recycling procedures for residences and commercial entities.

Utility Bill Header:

A Utility Bill Header with a stormwater-related message was not sent out during the reporting year. The City will include an educational message in two of its utility water bills distributed to all water account holders in the City of Port Wentworth in the 2019-2020 reporting period (once/year thereafter).

Part 8 -Public Involvement:

1. Describe any SWMP activities performed during the reporting period to involve the public in the stormwater program (e.g. Adopt-A-Stream, Adopt-A-Road, storm drain stenciling, Rivers Alive). Details should be provided as to nature of the activity, the date(s), the

number of volunteers, etc. Documentation of each activity must be provided with the annual report:

Documentation of the stormwater public involvement activities described below is included in Appendix 10.

Public Input on SWMP

This BMP states the City will post a copy of the most recent SWMP and Annual Report to the City's website to solicit public input and involvement in the City's stormwater program. The City updated its stormwater webpage to include a copy of the City's 2017 SWMP which can now be viewed online to encourage the public to read and review the City's stormwater management program.

The City has not yet posted a copy of the 2017-2018 Annual Report to the stormwater webpage. The City was waiting to receive approval of the Annual Report from the EPD. The EPD has not yet provided comments on the City's Annual Report. The City plans to post a copy of the 2017-2018 Annual Report and the 2018-2019 Annual Report to the website during this reporting period.

Regional Stormwater Committee Meetings

To create opportunities for citizens to be participate in the SWMP and discuss relevant stormwater issues and solutions with City staff and management, the City joined with Chatham County and other jurisdictions within Chatham County to form a regional SWMP committee. The formation of this Committee allows jurisdictions opportunities to discuss and coordinate effective stormwater management practices and public educational and involvement activities.

The City hosted a Stormwater Regional Committee meeting on November 15, 2018 at the City of Port Wentworth. Citizens of the City were invited to attend the meeting by posting an announcement on the City Hall marquis and on the City's website, and the City prepared a handout for citizens to educate them about the City's stormwater management program.

A second meeting was held on March 26, 2019.

Educational Booth- Stand Up For America Day (April 29, 2017)

The City hosted an education and outreach event, Stand Up for America Day, on April 28, 2018. This event, hosted annually by the City, was well advertised through fliers, the City Hall billboard, and through other social media outlets. The City posted information on its website and on Facebook about this event and a separate event website was also created. For more information, please see: <http://www.standupforamericadayfestival.org/>; <http://cityofportwentworth.com/page/sufad>; and <https://www.facebook.com/sufadpwga/>.

At this event, the City set up a stormwater and water resources related educational booth. Brochures and educational materials that discussed stormwater pollution prevention

topics, waste management and recycling opportunities, and related information were distributed.

Part 9- Post-Construction

A. Ordinance

1. Provide the date when the MS4 ordinance(s) was adopted or updated:

The City of Port Wentworth has adopted Post Construction Stormwater Controls within its Stormwater Management Ordinance, Chapter 7, Article III, Division 3, Post Construction Stormwater Runoff. The City updated its Stormwater Ordinance on October 22, 2009 to reflect the post construction/engineering guidelines recommendations from the Coastal Stormwater Supplement (CSS) to the Georgia Stormwater Management Manual (GSMM). The City of Port Wentworth also updated its post construction/engineering guidelines to improve the requirements for controlling water quality from new development and redevelopment.

2. If an ordinance was updated during this reporting period, then a copy of the attested ordinance should be attached. Is a copy of the ordinance attached?

Yes No *The ordinance was not updated during the reporting period; however, a copy is included for reference in Appendix 11.1.*

3. Does the ordinance include the adoption and implementation of the Georgia Stormwater Management Manual or an equivalent local design manual (For Chatham County and those permittees located within Chatham County, the permittee must have also adopted the Coastal Stormwater Supplement)?

Yes No

4. Provide either the date the design manual was adopted or a schedule for completing adoption: *see above*

B. Green Infrastructure/Low Impact Development (GI/LID)

1. Legal Authority

- a. The permittee is required to continue to review and revise as needed the ordinances and regulations to ensure they do not prohibit or impede the use of GI/LID. Was an evaluation of the ordinances and regulations conducted during the reporting period?:

Yes No

- b. If yes, explain if any revision were needed to the permittee's ordinances or regulations and if so, what were the revisions and the status of the revisions: *No revisions were necessary.*

2. GI/LID Program

- a. The permittee was required to develop a program for implementing GI/LID practices. Has your GI/LID program been submitted to EPD?
Yes No
- b. If yes, has the program been approved by EPD? Yes No

The City's GI/LID Program was originally completed and submitted to the EPD for review in 2015. The City revised its SWMP in October 2017 and re-submitted it to the Georgia EPD for review. A copy of the City's GI/LID Program was included.

- c. Were any revisions made to the GI/LID program during the reporting period?: Yes No
- d. If yes, then the revised program must be submitted to EPD for review: Is the revised GI/LID program attached? *The GI/LID Program was not revised; however, a copy of the City's Program is included for reference in Appendix 11.2.*
Yes No NA

3. GI/LID Structure Inventory

- a. The permittee must maintain an updated inventory of GI/LID structures. Is the inventory attached? Yes No *Please see Appendix 11.2.3.*
- b. Provide the total number of GI/LID structures: *One*

4. GI/LID Inspection and Maintenance

One structure was added to the City's Inventory this reporting period. This is the only site listed on the inventory currently. An inspection will be conducted as required in the future.

A. Inspections

1. Were any inspections performed on GI/LID structures during the reporting period? Yes No
3. Are copies of completed inspection forms attached? Yes No

3. Provide the number and percentage of the total number of GI/LID structures inspected during the reporting period:
 - Number _____
 - Percentage _____

4. Did you comply with the inspection frequency described in the SWMP?
 Yes ____ No ____

5. If not, describe the reason and the steps taken to comply with the SWMP during the next reporting period: _____

B. Maintenance *N/A*

1. The permittee is required to conduct maintenance on the GI/LID structures that they own. Provide the following information:
 - Number of structures maintained: _____
 - Percentage of the total number of structures maintained: _____

2. The permittee is required to ensure that privately-owned GI/LID structures are maintained as needed. Describe any activities undertaken by the permittee during the reporting period to ensure these structures were maintained. Documentation of these activities must be attached: _____

Phase I Annual Report
Supporting Documentation Checklist

You will need to provide copies of completed inspection reports, monitoring data, enforcement actions, etc. to document completion of storm water program tasks throughout the reporting period. The following checklist has been developed to assist you in determining what items you may need to include as an addendum to the annual report.

The City created a Table of Contents for the electronic files included as an appendix to this Annual Report. Please see the Table of Contents on pages 2-5 of this Annual Report for a detailed listing of documentation that was included with this Annual Report.

Documentation	Attached?		
	Yes	No	NA
Copies of intergovernmental agreements	X		
Inventory of permanent control structures	X		
Street sweeping logs	X		
Inventory of municipal facilities	X		
Inspection reports for municipal facilities	X		
Copy of illicit discharge ordinance	X		
Inventory of outfalls	X		
Documentation of each illicit discharge detection activity (e.g. field sheets, inspection forms, memoranda)	X		
List of outfalls screened (include location and date)	X		
List of outfalls with dry weather flow (include location and date of field screening)	X		
Copies of outfall inspection forms with field testing results	X		
Illicit discharge source tracing documentation	X		
Inventory of industrial facilities discharging to the MS4	X		
Inspection reports for industrial facilities	X		
Monitoring results of runoff from industrial users	X		
Copy of E&S ordinance	X		
List of site plans reviewed, denied, or approved	X		
List of LDA permits issued			X
List of active construction sites and inspections conducted			X
Documentation of E&S certification	X		
Inventory of highly visible pollutant sources	X		
Inspection reports for highly visible pollutant sources	X		
List of SWMP expenditures during the reporting period	X		
Proposed SWMP budget for next reporting period	X		
Map of impaired waters, outfalls, and sample location			X
Impaired waters monitoring plan			X
Impaired waters monitoring data			X
Assessment of BMP effectiveness			X
Documentation of any educational activities	X		
Documentation of any public involvement activities	X		
Copy of post-construction ordinance	X		

